

May 7, 2013 MINUTES
Formally approved at June 11, 2013 meeting

FULL BOARD PRESENT: Also present: Walt Peters, 911/EMA Director; Max VonBlohn, Danville Borough Council; Tom Graham, Danville Borough Secretary; Judy Achy, Walt Rupert, Valley Township Supervisors; Jamie Shrawder, SEDA-COG; David Nitsch, Alysse Stehli, Delta Development; Fred Hunsinger, Columbia County Department of Public Safety; Karen Blackledge, The Danville News.

Mr. Finn asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Ward moved to approve the minutes of the previous meeting. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Gerst moved to accept the Treasurer's report as presented. Mr. Ward seconded. On called vote, all voted in favor.

General Account Disbursements	\$1,173,484.80
General Account Receipts	\$1,836,557.71
General Account Checking .10%	\$2,069,828.79
Capital Reserve Fund .25%	\$26,763.70
Operating Reserve .25%	\$40,065.68
General MMA	\$0.00
Total Checking, MMAs	\$2,136,658.17
Act 44 .10%	\$56,296.97
Act 78 Checking .10%	\$6,717.49
Children and Youth Checking .10%	\$274,236.92
Domestic Relations Checking .10%	\$144,834.30
Domestic Relations Incentive	\$121,829.95
Flood Mitigation .10%	\$1,834.10
Hazardous Material Account Checking .10%	\$14,333.42
Human & Community Services Checking .10%	\$45,512.33
Improvement Fund Checking .10%	\$4,572.69
Liquid Fuels Checking .10%	\$72,751.79
Liquid Fuels MMA .45%	\$130,000.00
Medical Assistance Transportation .10%	\$72,375.86
Offender Supervision Account Checking .10%	\$58,077.23
Transit Fund Account Checking .10%	\$18,984.87
Wireless 911 .10%	\$190,475.81

Mr. Finn called for public comment. There was none.

Under old business, Ms. Shrawder presented the 2013 CDBG project review and finalization, with the following recommendations for funding: Montour County, \$30,000.00 for engineering/architect fees to rehabilitate the former YMCA building at the Thomas Beaver Free Library to create a new senior center; Cooper Township, \$100,000.00 for construction of private sewer laterals for income-eligible individuals who own and occupy their homes; 18% of the estimated \$211,523.00 in 2013 funding for administration. Mr. Gerst moved to approve the funding as presented. Mr. Ward seconded. On called vote, all voted in favor. Ms. Shrawder noted that other project requests have been funded by rebudgeting unused funds from previous years. Those projects were reconstruction of sidewalks in Washingtonville, relocations and elevation of the pump station in Washingtonville; improvements to the Washingtonville sewage treatment facility; expanding the capacity of the Valley Township sewage treatment facility; and handicap-accessibility project by Montour County at the County Home building.

Mr. Ward moved to accept a request for proposals from Larson Design Group for engineering services related to the NBIS bridge inspection program. RFPs were also received from: Peters Consultants Inc.; Alfred Benesch & Co.; Johnson, Mirmiran & Thompson; Ceco Associates Inc.; Stahl Sheaffer Engineering; Wilson Consulting Group; HRG; Bassett Engineering; McTish, Kunkel & Associates. Mr. Gerst seconded. On called vote, all voted in favor.

Under new business, Mr. Gerst moved to approve medical leave for Carol Mohr, part-time Transit Driver, beginning April 9. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to approve Family Medical Leave Act for Theresa Woodruff, Chief Voter Registrar, beginning June 11. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Gerst moved to accept a letter of retirement from William Shalongo, part-time Custodian, effective May 7. Mr. Ward seconded. On called vote, all voted in favor.

Mr. Ward moved to send a letter of congratulations to Danville resident Grace Webb, who will celebrate her 103rd birthday on June 10. Mr. Gerst seconded. On called vote, all voted in favor.

Mr. Nitsch presented an update on the Hazard-Mitigation plan, noting a lack of municipal participation to date. Mr. Peters said another letter should be drafted and sent to municipalities explaining the importance of their participation in the planning process. Mr. Rupert said the process can be intimidating. Mr. Graham asked if data municipalities supplied for the current plan could be accessed to use as a guide in filling out forms for the update.

In drafting the new letter, the Board asked Mr. Nitsch to: use plain language, suggest that municipalities send a representative to an upcoming COG meeting at 7 p.m. May 16 at the Valley Township Municipal Building, where Delta representatives will be on hand, and stress that municipalities that do not participate in the process will be ineligible for federal aid should the need arise in the event of a disaster. Mr. Hunsinger said such a situation occurred in Columbia County. Stillwater Borough did not participate in the Hazard-Mitigation Plan and later was ineligible to receive funding for flooding relief. Finn suggested referencing the Stillwater Borough example in the letter to municipalities. The board also asked Nitsch to look into Delta's archives to see if old documents and surveys used in the previous plan can be utilized as an aid for municipalities in filling out paperwork.

Mr. Finn moved to pay the following bills: General Account, \$142,913.80; Children & Youth, \$11,649.30; Transit, \$10,314.41; Liquid Fuels, \$16.41; Act 78, \$9,249.72; Domestic Relations, \$789.75; Human and Community Service, \$1,641.03. Mr. Ward seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk