

MARCH 10, 2020 MEETING MINUTES

Formally approved at March 24, 2020 meeting

FULL BOARD PRESENT: Also present: Norma Bird, Treasurer; Susan Kauwell, Prothonotary; Kristin McLaughlin, SEDA-COG; Steve Novello, Lloyd Bunch, Public; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer led by Assistant Solicitor Michael Dennehy. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$307,806.67
General Account Receipts	\$175,220.84
General Account Checking 1.51%	\$644,634.11
Capital Reserve Fund 1.51%	\$54,978.90
Operating Reserve 1.51%	\$187,684.39
Total Checking	\$887,297.40
Act 13 Highway-Bridge 1.48%	\$186,653.44
Act 44 1.51%	\$105,680.25
Act 89 1.51%	\$123,939.78
Children and Youth Checking 1.51%	\$595,882.47
Facilities Fund 1.50%	\$730,820.37
Flood Mitigation 1.51%	\$2,764.95
Hazardous Material Account Checking 1.51%	\$21,645.41
Human & Community Services Checking 1.51%	\$90,729.37
Improvement Fund Checking 1.51%	\$20,186.84
Liquid Fuels Checking 1.56%	\$188,928.92
Offender Supervision Account Checking 1.51%	\$38,191.38
Storm Water Ordinance Escrow	\$34,636.05
Uniform 911 Surcharge 1.51%	\$778,034.02

Mr. Holdren called for public comment. Mr. Bunch asked what zoning officer served Washingtonville Borough. The Board said the Borough is under County zoning and Mr. Bunch asked why a bar there was pad locked and the owner kept out of the building.

Mr. Finn explained the building was condemned as a health and safety hazard and that officials tried numerous times over several years to contact the owner.

Mr. Novello, representing Bechdel, asked about the status of bids for the multi-building renovation project. Mr. Holdren said the bids are with the architect and solicitor for

review but it is the County's intention to award the contracts at the next public meeting on March 24.

There was no old business.

Under new business, Mr. Holdren said because the bids for the renovation project came in higher than anticipated, he would like the Board to consider borrowing up to \$4,000,000.00, part of which would be used to refinance the original building loan with Mifflinburg Bank & Trust. The additional dollars would pay for the construction project and additional equipment and permits, bringing the total for the building purchase and renovations to three buildings to just under \$4,000,000.00. He noted once the County sells two buildings on Woodbine Lane, those proceeds will be used to reduce the debt.

Mr. Finn said there is a lot of project creep as department heads and office holders were brought in for input, causing a redesign. There was thought to cut some of the work, such as refurbishing the Courthouse façade, front steps, ramp and replacing windows. The window replacement alone would be \$250,000.00, and with HARB regulations the windows have to and should be done right in character with the historic building. He said with interest rates at a historic all-time low, now is the right time to do this so the next Board of Commissioners can come in with a clean slate. Commissioners, he said, are charged with the upkeep of buildings and infrastructure and this will be a good note to go out on.

Mr. Holdren moved to approve issuing an RFP of up to \$4,000,000.00 with the first two years as interest-only payments after which the loan would revert to a 20- to 25-year fixed rate loan with no pre-payment penalties. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve an amendment to an architectural services proposal from LeFevre Wilk for the building renovations project, providing for a fee increase of \$62,000.00 due to the growing scope of the project. Mr. Hartman seconded. Mr. Holdren noted even with the increase, total architectural fees represent only 6.5 percent of the total project cost, which is reasonable considering the industry standard is typically 10 to 15 percent. On called vote, all voted in favor.

Mr. Hartman moved to enter into a memorandum of understanding with DeLong Community Fair and Washingtonville Borough regarding the log cabin uncovered in Washingtonville at the site of a demolition. Mr. Finn seconded. Mr. Holdren said there is no financial risk to the County and that the County will work with the Fair and Borough to seek grant opportunities to reconstruct the historic structure. On called vote, all voted in favor.

Mr. Holdren moved to approve a CDBG subrecipient agreement with the Northern Montour Recreation Association under which \$17,068.00 in unused 2016 funds will be allocated to the pool accessibility project. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to moved to reach out to non-profit groups to take leftover equipment and furniture for free from the former Danville Elementary School at 6 p.m. Thursday, March 19. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren congratulated the Danville High School Drama Club for its outstanding production of "The Wizard of Oz."

The Board also recognized the Danville Boys Basketball Team for finishing as runner-up in districts and wished the girls team good luck in their quest for a district title.

Mr. Hartman moved to pay the following bills: General Account, \$72,794.18; Children & Youth, \$26,494.25; Liquid Fuels, \$977.72; Human and Community Service, \$417.55; Facilities, \$1,607.00; Other Funds, \$2,367.15. Mr. Holdren seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:
Holly A. Brandon, Chief Clerk