

JULY 13, 2021 MEETING MINUTES

Formally approved at July 27, 2021 meeting

PRESENT: Commissioner Chairman Kenneth A. Holdren, Commissioner Vice Chairman Dan W. Hartman; Also present: Greg Molter, Planning/Human Services Director; Geralee Zeigler, Kristin McLaughlin, SEDA-COG; Lloyd Bunch, Public; Geri Gibbons, Press Enterprise; Joe Sylvester, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Holdren seconded. On called vote, all voted in favor.

General Account Disbursements	\$408,822.17
General Account Receipts	\$339,380.02
General Account Checking .01%	\$2,589,967.55
Capital Reserve Fund .03%	\$4,296.60
Operating Reserve .06%	\$659,072.98
Total Checking	\$3,253,337.13
Act 13 Highway-Bridge .03%	\$232,439.22
Act 44 .01%	\$117,457.49
Act 89 .03%	\$159,904.68
Children and Youth Checking .01%	\$444,908.35
Facilities Fund .10%	\$3,401.90
Flood Mitigation .01%	\$2,816.15
Hazardous Material Account Checking .01%	\$18,392.55
Human & Community Services Checking .01%	\$107,615.10
Improvement Fund Checking .01%	\$10,438.90
Liquid Fuels Checking .01%	\$198,369.96
Offender Supervision Account Checking .01%	\$43,711.73
Storm Water Ordinance Escrow	\$37,761.05
Uniform 911 Surcharge .01%	\$724,506.68

Mr. Hartman moved to accept the Treasurer's report as presented. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. There was none.

Mr. Holdren recessed the meeting to convene the 2021-2022 Montour County Human Services Plan Public Hearing. Mr. Molter said there are two programs under the plan – the Human Services Development Fund of \$50,000.00 and the Housing Assistance Program of \$10,812.00.

The HSDF funds are utilized for such services as home meals, homemaker services, transportation, emergency contact and assistance, interagency coordination, chore services and emergency shelter. Under emergency shelter, one-fifth of the annual

allocation, or \$10,000.00, is provided to the Gate House to assist with those needing emergency shelter, Mr. Molter explained.

The Housing Assistance Program, he said, helps many of those individuals utilizing emergency shelter to find permanent housing.

Mr. Holdren called for public comment. There was none. The hearing was adjourned and public meeting reconvened.

There was no old business.

Under new business, Mr. Holdren moved to approve submission of the 2021-2022 HSDF Plan to the Commonwealth. Mr. Hartman seconded. On called vote, all voted in favor.

In a CDBG project review, Ms. McLaughlin reported three proposals were received as follows: Cooper Township for reconstruction of Wagner Drive; the Thomas Beaver Free Library for a handicapped accessibility project; and the Montour County Food Pantry.

The Cooper Township project, she said, is not eligible as it does not meet low-to-moderate income requirements. The library would be utilized to provide access to a currently inaccessible portion of the second floor and attic. The food pantry project would be used for accessibility and would be eligible as a public facility. A final review of the proposals is scheduled for August 10.

Ms. Zeidler told the Board that engineering firm Peters Consultants recommended low bidder Robert Gusick Demo and Hauling the award for demolition of three Derry Township properties through the Hazard Mitigation Grant Program. Gusick's total bid of \$24,500.00 was broken out as follows: 23 Mill Road, \$8,000.00; 29 Mill Road, \$8,500.00; 75 Strawberry Ridge Road, \$8,000.00. Other bidders were: Lycoming Supply, \$39,324.13; Kreisher Construction, \$49,400.00; Steinbacher Enterprises, \$53,400.00; AR Pople, \$60,250.00. Mr. Holdren moved to award the bid to Gusick Demo. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a technical and price proposal with Larson Design Group for engineering services for the maintenance and repair of County bridges 4, 18, 21, 24 and E as follows: design and bidding - \$25,000.00; construction services - \$11,500.00 plus reimbursable expenses. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to enter into a memorandum of understanding with SWAN Legal Services to provide paralegal services for Children & Youth Services from July 1 through June 30, 2022 at no cost to the County. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve purchase of service agreements on behalf of Children & Youth Services with Cornell Abraxas Group, VisionQuest National Ltd., and Michael Wintersteen from July 1 through June 30, 2022. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept a letter of resignation from Geisinger Authority member H. James Shutt. Mr. Holdren seconded. Commissioners noted Mr. Shutt sat on the authority for 44 years, and during his tenure, served as chairman for 25 years. On called vote, all voted in favor.

Mr. Hartman moved to appoint Brian Wiktor to the Geisinger Authority to fill the remainder of the term vacated by Mr. Shutt, which expires in January 2022. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren moved to affirm the hiring of Beth Mingle as a Clerk in the Magisterial District Judge Office effective July 12 at a salary of \$19,500.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren issued a reminder that a public hearing is scheduled for 7 p.m. July 22 for comment on the proposed ordinance change on residential and commercial solar facility development.

Mr. Hartman moved to pay the following bills: General Account, \$2,179,802.22; Children & Youth, \$62,737.42; Uniform 911, \$0; Human and Community Service, \$970.72; Facilities, \$50,393.55; Liquid Fuels, \$331.98; Operating Reserve, \$92,700.62; Other Funds, \$7,672.98. Mr. Finn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk