

APRIL 14, 2020 MEETING MINUTES

Formally approved at May 12, 2020 meeting

FULL BOARD PRESENT: Mr. Finn present via teleconferencing; Also present; Susan Kauwell, Prothonotary; Brad Bason, IT; Assistant Solicitor Michael Dennehy; Joe Sylvester, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$395,438.30
General Account Receipts	\$903,697.79
General Account Checking 1.41%	\$1,219,661.59
Capital Reserve Fund 1.41%	\$55,039.74
Operating Reserve 1.41%	\$187,892.07
Total Checking	\$1,462,593.40
Act 13 Highway-Bridge 1.41%	\$186,859.99
Act 44 1.41%	\$105,797.19
Act 89 1.41%	\$124,076.93
Children and Youth Checking 1.40%	\$594,730.48
Facilities Fund 1.50%	\$713,299.98
Flood Mitigation 1.36%	\$2,790.20
Hazardous Material Account Checking 1.41%	\$24,494.36
Human & Community Services Checking 1.41%	\$100,233.28
Improvement Fund Checking 1.41%	\$20,418.15
Liquid Fuels Checking 1.41%	\$188,118.60
Offender Supervision Account Checking 1.40%	\$39,916.57
Storm Water Ordinance Escrow	\$35,836.05
Uniform 911 Surcharge 1.41%	\$787,197.36

Mr. Holdren called for public comment. There was none.

Under old business, Mr. Holdren moved to reject all bids for the buildings renovation project and to rebid the project. Mr. Hartman seconded. Mr. Holdren said the decision to rebid was fueled by current economic conditions that could result in savings to the County. On called vote, all voted in favor.

Under new business, bids were received as follows for the Bridge 15 reconstruction project: Sikora Brothers, \$377,065.00; CriLon Corp., \$426,540.34; Nestlerode Contracting Company Inc., \$391,588.20; Jay Fulkroad & Sons, Inc., \$445,767.78; Doli Construction Corp., \$441,362.00; Mid-State Paving, \$467,574.00; Robert C. Young Inc., \$396,063.55; Lycoming Supply, \$453,297.00; Glenn O. Hawbaker Inc., \$544,963.00; HRI, Inc., \$399,433.50; Don E. Bower Inc., \$393,132.70; Dean Construction, \$439,664.00. Mr. Hartman moved to award the project to the low bidder, Sikora Brothers. Mr. Finn seconded. On called vote all voted in favor.

Mr. Holdren moved to approve an amended Citizen Participation Plan for the CDBG program to allow virtual meetings which would allow public comment and access to the hearing- and sight-impaired. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a public disaster assistance application and agreement for financial assistance to PEMA due to the pandemic. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to authorize Teri Provost of SEDA-COG to serve as the County's agent to apply for the public disaster assistance grant and to execute all forms related to it. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an addendum to the purchase order agreement with ES&S under which the County will purchase another digital scanner for elections at a cost of \$4,903.00. Mr. Hartman seconded. Mr. Holdren said the extra piece of equipment is due to the large number of mail-in absentee ballots anticipated for the June 2 election. On called vote, all voted in favor.

Mr. Finn moved to approve an allocation of \$1,500.00 to Bill Zamboni from the Gas Well Drilling Fund for materials used in the upkeep of Zamboni Park. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a letter of adoption approving the purchase of a drone with leftover funds from the disbanded East Central Task Force. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve Emergency FMLA leave under the CARES Act for Valerie Mazol, Deputy Register & Recorder, retroactive to March 23. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to accept a letter of retirement from Theresa Woodruff, Chief Voter Registrar and Payroll Clerk, effective close of business on October 2. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a request from Prison Lieutenant Bradley Hertzog to be reassigned as a Correctional Officer effective April 11 at an hourly rate of \$20.96. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to appoint Todd Leffler as Acting Lieutenant at the Prison effective April 11 at a salary of \$48,000.00. Mr. Hartman seconded. Mr. Finn explained once the pandemic emergency is over, the Lieutenant position will be posted and filled according to protocol. On called vote, all voted in favor.

Mr. Holdren gave an update on Census 2020 participation in Montour County, stating that several areas in the County are below the statewide participation rate of 49.1% and the national response rate of 47.9%. Mr. Holdren noted that census numbers are directly

related to the amount of federal funds – such as CDBG – Montour is eligible for, so it is critical to have an accurate count.

Under recognition, Mr. Finn moved to designate April 13 through 17 as Public Safety Telecommunicators Week. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$271,358.52; Children & Youth, \$43,660.42; Liquid Fuels, \$6,526.70; Human and Community Service, \$1,189.74; Facilities, \$9,528.83; Uniform 911, \$0; Other Funds, \$28,554.69. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk