

MARCH 24, 2020 MEETING MINUTES

Formally approved at April 14, 2020 meeting

FULL BOARD PRESENT: Mr. Finn present via teleconferencing; Also present; Susan Kauwell, Prothonotary; Brad Bason, IT; Assistant Solicitor Michael Dennehy; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Finn moved to approve the minutes of the previous meeting. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept the Treasurer's report as presented. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$216,598.69
General Account Receipts	\$275,305.90
General Account Checking 1.41%	\$711,402.10
Capital Reserve Fund 1.41%	\$55,039.74
Operating Reserve 1.41%	\$187,892.07
Total Checking	\$954,333.91
Act 13 Highway-Bridge 1.41%	\$186,859.99
Act 44 1.41%	\$105,797.19
Act 89 1.41%	\$124,076.93
Children and Youth Checking 1.40%	\$563,493.18
Facilities Fund 1.50%	\$722,838.48
Flood Mitigation 1.36%	\$2,790.20
Hazardous Material Account Checking 1.41%	\$24,494.36
Human & Community Services Checking 1.41%	\$89,495.87
Improvement Fund Checking 1.41%	\$20,072.15
Liquid Fuels Checking 1.56%	\$188,165.35
Offender Supervision Account Checking 1.40%	\$38,191.38
Storm Water Ordinance Escrow	\$33,336.05
Uniform 911 Surcharge 1.41%	\$787,197.36

Mr. Holdren called for public comment. There was none.

Mr. Dennehy said due to the pandemic emergency, the Board is allowed to conduct public meetings with one or more Commissioners participating from a remote location for as long as the government's emergency declaration remains in effect.

Mr. Holdren referenced a Press Enterprise editorial cautioning readers to follow government directives to stay at home. The editorial stated this is not a snow day nor a time to arrange play dates or have the neighbors over for coffee. The public should take all precautions and be on the defensive to stem the spread of the pandemic, he said.

Mr. Holdren announced the County Human Services Food Bank will continue as scheduled Thursday, March 26, from 9 a.m. to noon at the Human Services Building on Woodbine Lane. Recipients will not need to enter the building or leave their vehicles. Additionally, the Montour County-Riverside Food Bank is scheduled for April 4 and will be held outdoors at Shiloh United Church of Christ. Fresh and frozen food will be distributed as will \$20.00 vouchers for an Easter ham or turkey.

Under old business, Mr. Holdren encouraged people to complete the 2020 Census form. During the last census, Montour was under-counted by 20 percent. An accurate count is vital as it directly relates to the amount of federal funds available to Montour. Mr. Holdren said he did the form online and it took only six minutes to complete.

Under new business, Mr. Hartman moved to let bids for the Bridge 15 replacement project with the bid opening scheduled for 1 p.m. April 9. Bid documents are available at larsondesigngroup.com. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to enter into a technology enrollment agreement with CCAP for web services at a cost of \$5,450.00. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to hire Zachary Hoover as a full-time Correctional Officer at an hourly rate of \$14.29 effective March 23. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to hire David Slotterback as a full-time Correctional Officer at an hourly rate of \$14.29 effective March 30. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to hire Jillian Brandon as a full-time Planning/Human Services Clerk at an annual rate of \$15,600.00 effective March 23. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to affirm the hiring of Jillian Zablocki as Coroner Intern/Deputy Coroner at an hourly rate of \$10.00 effective March 9. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to affirm the hiring of Scott Lynn II as Deputy Coroner at an hourly rate of \$10.00 effective March 15. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a request by Warden William Wilt to cancel a previously approved FMLA leave effective March 25. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an independent contractor agreement with Sara Prieto to provide training to the Human Services Clerk at \$25.00 per hour. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren said the County is still evaluating bids for the buildings renovation project and is anticipating taking action on the award at the April 14 meeting.

Mr. Dennehy said a telephonic status conference was held concerning the Hadden LLC conservatorship and the counsel representing the bank which holds a lien on the property does not oppose the petition to make DRIVE the conservator of the property.

Mr. Finn moved to pay the following bills: General Account, \$286,433.05; Children & Youth, \$93,178.51; Liquid Fuels, \$1,024.47; Human and Community Service, \$1,407.75; Facilities, \$18,419.66; Other Funds, \$47,516.37. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:
Holly A. Brandon, Chief Clerk