

AUGUST 25, 2020 MEETING MINUTES

Formally approved at September 8, 2020 meeting

FULL BOARD PRESENT; Also present: Susan Kauwell, Prothonotary; Norma Bird, Treasurer; Clair Heath, Sheriff; Brad Bason, IT; Kristin McLaughlin, SEDA-COG; Joe Sylvester, The Daily Item; Leon Bogdan, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Finn moved to approve the minutes of the previous meeting. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements	\$269,619.89
General Account Receipts	\$189,330.79
General Account Checking .60%	\$2,036,714.20
Capital Reserve Fund .50%	\$9,842.25
Operating Reserve 50%	\$188,340.66
Total Checking	\$2,234,897.11
Act 13 Highway-Bridge .50%	\$233,923.51
Act 44 .60%	\$106,090.62
Act 89 .50%	\$135,357.28
Children and Youth Checking .60%	\$434,039.95
Facilities Fund .10%	\$618,682.84
Flood Mitigation .60%	\$2,812.76
Hazardous Material Account Checking .60%	\$13,869.45
Human & Community Services Checking .60%	\$95,767.78
Improvement Fund Checking .60%	\$21,230.76
Liquid Fuels Checking 60%	\$194,179.30
Offender Supervision Account Checking .60%	\$41,963.00
Storm Water Ordinance Escrow	\$41,963.00
Uniform 911 Surcharge 60%	\$849,680.02

Mr. Holdren called for public comment. There was none.

Mr. Holdren announced the small business application deadline to apply for CARES Block Grant funds was extended from August 18 to August 21. The extension period resulted in 23 more applications for a total of 31. The deadline for municipalities to submit an application is August 31. The application period for non-profit agencies opened Monday and will close September 11. Commissioners expect to make awards for small business and some municipalities at their September 8 meeting with awards to non-profit agencies scheduled for the September 25 meeting.

Mr. Holdren said the Board will have a conference call with U.S. Census officials from the Philadelphia regional office on Wednesday to discuss Montour County concerns.

Mr. Holdren recessed the public meeting and convened the final public hearing for the CDBG-CV program Ms. McLaughlin said Montour County was allocated \$166,152.00. Of that amount \$44,865.00 will be used for personal protective equipment for first responders in the county, \$104,687.00 for Montour County business assistance and \$16,600.00 for administration. Danville's Borough allocation of \$62,588.00 will use \$16,915.00 for personal protective equipment for first responders in the borough, \$39,473.00 for Danville business assistance and \$6,200.00 for administration. There being no public comment, the hearing was adjourned and the public meeting reconvened.

Under old business, Mr. Holdren moved to adopt the CDBG Coronavirus Relief Application Resolution R-8-25-20 to the DCED. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the CDBG Coronavirus Relief Fair Housing Resolution. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to adopt the CDBG Disaster Recovery Application Resolution R-8-11-20 retroactive to August 11. Mr. Finn seconded. On called vote, all voted in favor.

Under new business, Mr. Holdren moved to approve an amendment to the Professional and Administrative Services agreement with SEDA-COG for administration of the 2019 CDBG program. The amendment would remove \$4,000.00 for the Mulberry Street culvert replacement project and \$1,890.00 for Davis-Bacon Act expenses related to the Mulberry Street project, resulting in total compensation to SEDA-COG of \$55,000.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to sign a \$446,827.00 Hazard Mitigation Grant agreement with PEMA. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to enter into a Memorandum of Understanding with Danville Borough to share meter charges on a Borough utility pole that will also serve the new County Administration Center. Mr. Hartman seconded with the provision that an escalation clause should be added at a later date to provide for additional kilowatt hours. On called vote, all voted in favor.

Mr. Hartman moved to approve purchase of service agreements on behalf of Children & Youth Services as follows: Catholic Charities Adoption Services and Specialized Foster Care; Devereus Advanced Behavioral Health, Justice Works YouthCare Inc. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to reappoint Frank Dombroski to a five-year term on the SEDA-COG Joint Rail Authority. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to accept a quote of \$19,681.84 from Akita Security Systems for a camera system at the Administration Center. Seimens submitted a quote of \$48,971.35 while Keystone Communications failed to submit a requested quote. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to promote Todd Leffler to Lieutenant at the Prison at an annual salary of \$50,000.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept a letter of retirement from John Novak, Veterans Affairs Director, effective November 2. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to accept the sole bid of \$40.00 from William Wilt for a barber chair at the Prison. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve a quote of \$19,334.00 from Akita Security for a video security system at the Prison. Keystone Communications submitted a quote of \$63,648.00 and Seimens failed to submit a requested quote. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$362,432.12; Children & Youth, \$89,246.69; Liquid Fuels, \$381.87; Human and Community Service, \$1,078.53; Facilities, \$96,160.11; Uniform 911, \$0; Other Funds, \$166,179.93. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk