

JULY 28, 2020 MEETING MINUTES

Formally approved at August 11, 2020 meeting

FULL BOARD PRESENT; Mr. Finn present via teleconferencing; Also present: Susan Kauwell, Prothonotary; Norma Bird, Treasurer; Rebecca Dressler, DBA; James Gregg, Howard Beers, Danville Borough Council; Kristin McLaughin, SEDA-COG; Leon Bogdan, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Assistant Solicitor Michael Dennehy. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept the Treasurer’s report as presented. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$2,016,982.06
General Account Receipts	\$1,721,063.58
General Account Checking .60%	\$2,171,274.13
Capital Reserve Fund .50%	\$9,838.08
Operating Reserve 50%	\$182,260.93
Total Checking	\$2,369,373.14
Act 13 Highway-Bridge .50%	\$180,610.81
Act 44 .60%	\$106,036.73
Act 89 .50%	\$135,299.98
Children and Youth Checking .60%	\$200,796.77
Facilities Fund .10%	\$693,643.44
Flood Mitigation .60%	\$2,811.33
Hazardous Material Account Checking .60%	\$13,860.16
Human & Community Services Checking .60%	\$85,517.82
Improvement Fund Checking .60%	\$20,829.18
Liquid Fuels Checking 60%	\$194,429.34
Offender Supervision Account Checking .60%	\$53,029.01
Storm Water Ordinance Escrow	\$35,836.05
Uniform 911 Surcharge 60%	\$714,686.31

Mr. Holdren called for public comment. There was none.

Under old business, Mr. Finn moved to adopt Ordinance 2 of 2020 extending the Keystone Opportunity Zone exemptions for a six-acre tract owned by DRIVE and encompassing the former Metso plate shop from the period of January 1, 2020 through December 31, 2027. Mr. Hartman seconded. On called vote, all voted in favor. It was noted Danville Borough and the Danville Area School District, as taxing bodies, must also approve the extension.

Mr. Holdren introduced Ms. McLaughin who presented recommendations for CDBG-Covid funds. The County and Danville Borough were awarded \$166,152.00 and

\$62,588.00, respectively, and took a joint approach to selecting projects. Ms. McLaughlin gave recommendations as follows:

Montour County funds - PPE for first responders in Montour County, \$44,865.00; Montour County Business assistance, \$104,687.00; Administration, \$16,600.00

Danville Borough funds – PPE for first responders in Danville, \$16,915.00; Danville Business Assistance, \$39,473.00; Administration, \$6,200.00

Mr. Holdren moved to approve the projects as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren provided an update on the County buildings renovation projects, noting demolition is underway at the Administration Center, with completion anticipated by early November and move-in by mid-November. Renovations at the Courthouse and Prison should be completed by March 2021.

Mr. Holdren said work on CARES Act Block Grant funds is moving forward with allocations as follows: Small business, \$600,000.00; Non-profits, \$350,000.00; Broadband \$200,000.00; Municipalities and County, \$100,000.00. Montour County emergency responder radio purchase allocation, \$100,00.00; Administration, \$32,000.00, leaving a balance of \$264,000.00 in undesignated funds. Mr. Hartman thanked members of the Advisory Committee for their work.

Under new business, Mr. Holdren moved to accept a proposal from Zelenkofske Axelrod to provide review and oversight of the CARES Act Block Grant. Mr. Holdren said an independent set of eyes is particularly important as the County would be liable to repay any funds that the federal government found not allowable. The proposal caps costs at \$10,000.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to accept a CARES Block Grant Processing Proposal from the Central Susquehanna Community Foundation to assist with vetting small business assistance grants at a fee of one percent of funds processed. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve Resolution R-7-28-20 approving the amended and restated articles of agreement for DRIVE. Mr. Hartman seconded. Mr. Finn said the resolution would allow DRIVE to extend membership throughout a larger Central Susquehanna Region should any other counties be interested in pursuing economic development opportunities. On called vote, all voted in favor.

Mr. Finn moved to approve a professional services agreement with MCM Consulting Group Inc. for the Hazard Mitigation Plan update at a cost of \$63,732.00, which will be fully funded by the state. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve purchase of service agreements on behalf of Children & Youth Services as follows: Michael Wintersteen; Marks, McLaughlin, Dennehy and Piontek; Cornell Abraxas Group Inc.; Central Counties Youth Center; VisionQuest National Ltd. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the promotion of Bette Ann Guschel to Voter Registration Coordinator/HR Assistant at a salary of \$21,000.00 effective August 3. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve leave request from Correctional Officer Zachary Hoover due to orders from the U.S. Army National Guard from August 3 through September 10 and from September 10 through 14. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$432,101.06; Children & Youth, \$91,338.54; Liquid Fuels, \$380.03; Human and Community Service, \$1,248.86; Facilities, \$20,587.05; Uniform 911, \$0; Other Funds, \$380,106.57. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk