

**JULY 12, 2017 MINUTES**  
**Formally approved July 25, 2017 meeting**

FULL BOARD PRESENT: Also present: Norma Bird, Deputy Treasurer; Scott Lynn, Coroner; Aaron Brophy, Breanna Dewalt, Coroner’s Office; Jim Miller, Chief Probation Officer; Fred Hunsinger, East Central Emergency Network; Tom Beiter, Young Artists’ Theatre Project of Danville; Jennifer Wakeman, DRIVE; Oren Helbok, The Exchange; Jamie Shrawder, Danville Borough; Lloyd Bunch, Public; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept the Treasurer’s report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

General Account Disbursements

	\$294,409.85	
General Account Receipts		\$183,855.68
General Account Checking .90%		\$2,735,885.96
Capital Reserve Fund .85%		\$29,806.37
Operating Reserve .85%		\$445,473.76
General MMA		\$0.00
Total Checking, MMAs		\$3,211,166.09
Act 13 Highway-Bridge .85%		\$147,094.29
Act 44 .90%		\$64,883.29
Children and Youth Checking .90%		\$356,762.01
Flood Mitigation .91%		\$1,855.02
Hazardous Material Account Checking 90%		\$20,555.18
Human & Community Services Checking .90%		\$50,570.66
Improvement Fund Checking .90%		\$18,071.15
Liquid Fuels Checking .90%		\$323,561.92
Medical Assistance Transportation .90%		\$104,468.28
Offender Supervision Account Checking .90%		\$42,121.66
Storm Water Ordinance Escrow		\$28,111.05
Transit Fund Account Checking .90%		\$52,201.72
Uniform 911 Surcharge .64%		\$313,659.02

Under old business, Mr. Hartman moved to approve an application for \$3,000.00 in Tourism Grant funds for the Young Artists' Theatre Project of Danville through RiverStage Community Theatre Inc. Mr. Holdren seconded, noting the applicant met all the requirements as set forth in Act 18, which created the Hotel Tax. On called vote, Mr. Hartman and Mr. Holdren voted in favor. Mr. Finn abstained as he serves as treasurer of the organization.

Under new business, Mr. Finn moved to approve an application for the Hospital Run and upper Susquehanna levee raisings in Danville Borough under the Wyoming Valley Levee Raising Project Mitigation Grant Program. The project is estimated at \$1,026,631.45 with Danville Borough allocating \$180,546.62 in H2O grant funds for construction and \$173,157.00 in capital reserve funds for engineering costs. Mr. Hartman seconded. On called vote, all voted in favor. It was noted once the work is finished, FEMA will accredit the levees, which will be shown as such on flood maps and result in lower insurance rates.

Mr. Holdren moved to approve a \$19,000.00 allocation to MARC from Act 13 funds. Mr. Holdren said MARC does a lot of fund-raising to keep the Montour Preserve open, but operates on a budget of less than \$25,000.00 to sustain, among other things, the Hess Recreation Area, Hopewell Park and the North Branch Canal Trail. That is accomplished with a very small staff and many dedicated volunteers, he said. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve Purchase of Service Agreements on behalf of Children & Youth Services as follow: EIHAB Human Services Inc., Cornell Abraxas Group Inc., Concern, and Family Care for Children and Youth. Mr. Finn seconded. Mr. Holdren noted the rates remain flat or increased by 2%. On called vote, all voted in favor.

Mr. Lynn asked the board to approve an agreement with Quincy Technology Solutions Inc. to provide software for program data collection and case management at a cost of \$1,700.00 through the end of 2018 and \$5,000.00 - \$6,000.00 annually thereafter. The current software vendor, eCedent, unexpectedly announced it was shutting down at the end of July, he said. Since that time Mr. Lynn said he has been researching other vendors and that Quincy has a long history of service in many other Coroner offices throughout the Commonwealth. Mr. Finn moved to enter into the agreement. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a fee increase for cremation permit fees set by Mr. Lynn to \$60.00, which will help fund staffing and other costs. Mr. Lynn said Luzerne County, the closest county with a trauma center like Montour, recently increased the fee to \$60.00. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to affirm the hiring of Breanna Dewalt as a Deputy Coroner at a rate of \$10.00 per hour not to exceed \$5,000.00 annually, effective June 13. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to designate the week of July 16 – 22 as Probation and Parole Supervision Week in Montour County. Mr. Finn seconded. Mr. Holdren recognized Mr. Miller and thanked him and his staff for the work they do. On called vote, all voted in favor.

The Board noted a number of upcoming community events: Danville Heritage Days and GOP Picnic, both this weekend; Young Artists' Theatre Project production of "Avenue Q School Edition" July 28 – 30; Montour DeLong Community Fair July 31 – August 5; and National Night Out on August 1.

Mr. Finn moved to pay the following bills: General Account, \$153,254.51; Children & Youth, \$19,325.43; Liquid Fuels, \$371.41; Uniform 911, \$922.99; Human and Community Service, \$930.35. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk

