

## **JANUARY 10, 2023 MEETING MINUTES**

Formally approved January 23, 2023 meeting

FULL BOARD PRESENT; Also present: Sue Kauwell, Prothonotary; Clair Heath, Sheriff; Scott Lynn, Coroner; Breanna Dewalt, Chief Deputy Coroner; Greg Molter, Human Services Director; Rick Dandes, The Daily Item; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Assistant Solicitor Michael Dennehy. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$548,828.00
General Account Receipts	\$136,206.46
General Account Checking	\$695,713.85
Capital Reserve Fund	\$5,022.34
Operating Reserve	\$1,580,933.68
Total Checking	\$2,281,699.87
Act 13 Highway-Bridge	\$130,212.35
Act 44	\$99,258.82
Act 89	\$196,706.78
American Rescue Plan	\$1,770,708.75
Children and Youth Checking	\$798,792.48
Debt Service Fund	\$291,884.13
Emergency Rental Assistance Program	\$8,463.23
ERAP 2	\$760,109.53
Flood Mitigation	\$2,817.10
Hazardous Material Account Checking	\$21,139.46
Human & Community Services Checking	\$131,355.34
Improvement Fund Checking .01%	\$14,396.25
Liquid Fuels Checking	\$234,522.39
Offender Supervision Account Checking	\$58,862.45
Storm Water Ordinance Escrow	\$45,261.05
Uniform 911 Surcharge	\$504,058.73

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to add receipt of the 2023 Tax Anticipation Note of \$1,000,000.00 and re-ratification of all TAN documents to the agenda. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. There was none.

Mr. Holdren noted receipt of correspondence from Penn State Mechanical Contractors which donated \$150.00 from employees Paul Venarchick, Bradd Mertz and Brian Tretter,

to Montour County Human Services in lieu of Christmas baskets from their employer. Mr. Holdren thanked the gentlemen for their donation.

Under old business, Mr. Finn moved to re-ratify the approval of 2023 Tax Anticipation Note documents. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an agreement for computer services with Government Software Services for Assessment/Tax Claim of \$1,200.00 per month from January 1, 2023 through December 31, 2025. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an agreement for tax billing services with Government Software Services at .06 cents per name printed on tax duplicates; \$12.00 per bound duplicate; .29 cents for each statement prepared; and \$100.00 per electronic data file. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a purchase of service agreement with Cornell Abraxas on behalf of Children & Youth Services from July 1, 2022, through June 30, 2023. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a service agreement on behalf of the Coroner's Office for autopsy services for 2023 with Forensic Pathology Associates. Mr. Hartman seconded. Mr. Lynn said all told, the \$46,600.00 agreement will realize savings of \$3,340.00 over the 2022 agreement. On called vote, all voted in favor.

Mr. Finn moved to approve an agreement with Centre County to board Montour inmates at the Centre County Correctional Facility at \$75.00 per day for 2023 with an automatic extension through 2024. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to reappoint Ralph Trego and Brian Tworkoski to the Agland Preservation Board. Mr. Harman seconded. On called vote, all voted in favor.

Sheriff Heath addressed the Board that due to a staffing shortage he is planning on hiring a part-time Deputy Sheriff and that he intends to hire someone who is already certified.

Mr. Finn moved to accept the resignation of Tom Starr, Maintenance Supervisor, effective February 1. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to hire Jamie Weaver as an Administrative Assistant in the Commissioners' Office effective January 3 at \$14.50 per hour. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn to man moved to pay the following bills: General Account, \$352,969.28; Children & Youth, \$31,398.00; Liquid Fuels, \$1,050.88; Food Pantry, \$57,314.52; Operating Reserve, \$8,006.36 Other Funds, \$42,437.95. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk