

**AUGUST 30, 2022 MEETING MINUTES**

Formally approved at September 13, 2022 meeting

PRESENT: Commissioner Chairman Kenneth A. Holdren, Clair Heath, Sheriff; Joshua Stetts, Larson Design Group; Rick Dandes, The Daily Item; Geri Gibbons, Press Enterprise.

As advertised, this was the time and place to open bids for the Bridge Maintenance and Repair Project. Bids were received as follows: Criton Corp., \$307,285.48; Glenn O. Hawbaker, Inc., \$361,770.00; Jay Fulkroad and Sons, Inc., \$328,115.61; Kevin E. Raker Construction, \$329,117.38; Lycoming Supply, Inc., \$416,375.00; Mid-State Paving, LLC, \$243,561.95.

The scheduled meeting of the Montour County Board of Commissioners was canceled due to a lack of quorum.

Submitted By:

Michelle L. Getkin, Assistant Chief Clerk

## August 30, 2022 MEETING MINUTES

Formally approved at September 13, 2022 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Clair Heath, Sheriff; Greg Molter, Planning/Zoning/Human Services/VA; Rick Dandes, The Daily Item; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Assistant Solicitor Cory Piontek. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$574,392.69
General Account Receipts	\$131,880.19
General Account Checking .01%	\$2,027,688.02
Capital Reserve Fund .01%	\$4,297.25
Operating Reserve .03%	\$2,221,318.69
Total Checking	\$4,253,304.96
Act 13 Highway-Bridge .03%	\$311,230.19
Act 44 .01%	\$99,924.27
Act 89 .03%	\$184,040.91
American Rescue Plan .03%	\$1,770,580.20
Children and Youth Checking .01%	\$584,106.49
Debt Service Fund	\$305,310.17
Emergency Rental Assistance Program .03%	\$17,558.92
ERAP 2 .01%	\$1,009,578.64
Flood Mitigation .01%	\$2,816.43
Hazardous Material Account Checking .01%	\$23,100.68
Human & Community Services Checking .01%	\$124,909.60
Improvement Fund Checking .01%	\$13,784.85
Liquid Fuels Checking .01%	\$221,465.36
Offender Supervision Account Checking .01%	\$54,296.01
Storm Water Ordinance Escrow	\$45,261.05
Uniform 911 Surcharge .01%	\$672,708.42

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. There was none. Mr. Holdren then recognized the efforts of the ECEN staff and all first responders for their handling of the recent mass casualty incident at a fund-raiser in Berwick. He noted the communications center was flooded with calls and staff went above and beyond in a professional manner.

Under correspondence, Mr. Holdren noted receipt of a request from the Montour County Historical Society seeking a letter of support for its application of a T-Mobile hometown Grant to be used for a roof replacement on the Boyd House Museum. Mr. Holdren moved to draft a letter of support. Mr. Hartman seconded. On called vote, all voted in favor.

Under old business, Mr. Holdren announced the Commonwealth Court recently upheld the Montour County Court of Common Pleas' ruling on the Days Inn conservatorship, clearing the way for DRIVE to proceed with the sale of the property.

Under new business, Mr. Hartman moved to approve the low bid of \$243,561.95 from Mid-State Paving for the Bridge Maintenance and Repair Project. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to award the low bid of \$89,907.00 from WSL Inc. for the Removal of Architectural Barriers and Food Pantry Distribution Center Bay Doors Installation projects. Mr. Hartman seconded. On called vote, all voted in favor. The projects will be funded with CDBG-CV funds.

Mr. Holdren approved the issuance of a request for proposals for engineering services related to the CDBG-DR-funded project for demolition of structures at 60 Iron Street and 67-69 Iron Street in Danville Borough. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve submission of a Redevelopment Assistance Capital Program grant through the Department of Community and Economic Development. The \$3.5 million application is a 50 percent matching grant with the other half coming from the County's Operating Reserve Fund. The funds will be earmarked for HVAC upgrades at the Administration Center.

Mr. Holdren moved to approve a scope of services program from SEDA-COG to administer the 2022 CDBG program at a cost of \$39,000.00 for Montour County and \$17,000.00 for Danville Borough as an OBO recipient of the funds. Mr. Finn seconded. On called votes, all voted in favor.

Mr. Finn moved to approve an architectural services proposal of \$6,000.00 and hourly fee not to exceed \$3,000.00 per month from LeFevre Wilk Architects for additional services for a change order to include a backup generator for the Prison HVAC Project. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve an engineering proposal from Providence Engineering of \$6,8000.00 plus hourly fees not to exceed \$3,000.00 per month for additional services for a change order to include a backup generator for the Prison HVAC Project. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve two Tourism Grant Fund proposals from the Danville Business Alliance for the Danville Heritage Festival and the Danville Fall Arts and Crafts Festival at \$7,500.00 each. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve purchase of service agreements on behalf of Children & Youth Services for the period of July 1 through June 30, 2023 as follows: Pennsylvania MENTOR, County of Chester, Snyder County CYS, CHOR Youth & Family Services Inc. and a Kidspace National Centers addendum. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to appoint Greg Molter as Acting Veterans Affairs Director at a salary of \$9,300.00 effective July 17. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to appoint Diane M. Keefer to a partial term on the CMSU Behavioral Health Advisory Board through December 31 and a full three-year term through 2026. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$30,996.62; Children & Youth, \$70,444.87; Human and Community Service, \$1,996.25; Liquid Fuels, \$439.11; Operating Reserve, \$46,710.00; Other Funds, \$272,502.91. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk