

## DECEMBER 19, 2023 MEETING MINUTES

Formally approved January 23, 2024 meeting

FULL BOARD PRESENT: Also present: Norma Bird, Treasurer; Scott Lynn, Coroner/Commissioner-elect; Sue Kauwell, Prothonotary; Clair Heath, Sheriff; William McKenna, Deputy Sheriff/Sheriff-elect; Breanna Dewalt, Chief Deputy Coroner; Rebecca Dressler, Commissioner-elect; Greg Molter, Planning Director; Melodie Culp, CYS Director; Melissa Matthews, SEDA-COG; Ethan Howard, Penn State Extension; Mark Giesen, DACC; Anna Wiest, The Daily Item; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Rev. Molter. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$402,870.38
General Account Receipts	\$111,672.34
General Account Checking	\$1,117,479.34
Capital Reserve Fund	\$5,062.88
Operating Reserve	\$1,389,606.47
Total Checking	\$2,512,148.69
Act 13 Highway-Bridge	\$111,711.70
Act 44	\$109,624.01
Act 89	\$227,734.98
American Rescue Plan	\$713.85
Children and Youth Checking	\$1,174,795.59
Debt Service Fund	\$1,216,332.19
ERAP 2	\$143,871.58
Flood Mitigation	\$2,864.33
Hazardous Material Account Checking	\$15,345.71
Human & Community Services Checking	\$123,610.63
Improvement Fund Checking .01%	\$14,860.89
Liquid Fuels Checking	\$262,527.34
Offender Supervision Account Checking	\$53,332.04
Opioid Settlement Fund	\$53,861.39
Storm Water Ordinance Escrow	\$52,078.55
Uniform 911 Surcharge	\$559,048.40
Whole Homes Repair	\$133,489.00

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to amend the agenda to reflect the additions of Resolutions R-12-5-2023; R-12-20-2023; R-12-21-2023; and R-12-22-2023. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. Mr. Howard updated the Board on 4-H activities, noting Alyssa Bergenstock attended the national 4-H congress, as one of 12 delegates from Pennsylvania and the first ever from Montour.

Mr. Lynn thanks Commissioners Holdren and Hartman for their eight years of service and for always putting the interest of Montour County's citizens at the forefront.

Under old business, Mr. Holdren moved to approve Resolution R-12-5-2023 authorizing the acceptance and execution of the 2024 Tax Anticipation Note of \$1,000, 000.00 from Northumberland National Bank. Mr. Finn seconded. On called vote, all voted in favor.

Under new business, Mr. Holdren moved to adopt the 2024 General Fund Budget of \$10,486,473.91 in revenues and \$10,344,764.95 in expenditures. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the 2024 Tax Resolution fixing the tax rate for 2024 at 4.0 mills real estate and debt tax of .26652 mills. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to adopt the 2024 Liquid Fuels Budget of \$315,480.00 in revenues and \$295,884.00 in expenditures. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman introduced Ms. Culp who presented the 2024-2025 Needs Based Plan and Budget of \$1,401,085.00 for approval. Ms. Culp said the biggest increases came from in-home services, child protective services and general protective services as the agency attempts to do what it can to keep children in their homes. Mr. Hartman moved to approve the budget as presented. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Hartman moved to reappoint Robert Davies to a five-year term on the Geisinger Authority expiring January 2029. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to affirm the hiring of Kristin Ann Houck Magisterial District Judge Administrative Assistant at a rate of \$14.50 per hour effective December 11. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve 2024 meeting dates as follows: the second and fourth Tuesdays at 11 a.m. with the exceptions of December 3 and December 17 and no meetings on January 9 and December 24. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to approve 2024 legal holidays as follows: New Years, January 1; Martin Luther King day, January 15; Presidents Day, February 19, Good Friday, March 29; Memorial Day, May 27; Flag Day, June 14; Independence Day, July 4; Labor Day, September 2; Columbus Day, October 14; Veterans Day, November 11; Thanksgiving, November 28 and 29; Christmas December 24 and 25. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn read resolutions thanking retiring elected officials Sheriff Clair Heath, Register & Recorder Linda Weaver and former Magisterial District Judge Marvin Shrawder for their years of service to the County.

Mr. Holdren said it has been an honor to serve the people of Montour County and has been great working with those assembled.

Mr. Finn moved to pay the following bills: General Account, \$109,744.64; Children & Youth, \$54,230.88; Liquid Fuels, \$4,819.92; Human and Community, \$1,820.66; Operating Reserve, \$57,240.00; Other, \$83,524.04.; Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk