

## **JULY 25, 2023 MEETING MINUTES**

Formally approved August 22, 2023 meeting

FULL BOARD PRESENT: Also present: Scott Lynn, Coroner; Clair Heath, Sheriff; Greg Molter, Planning/Zoning/Human Services/VA; Geralee Zeigler, Angie Hunselman, SEDA-COG; Steve Beattie, SEDA-COG Joint Rail Authority; Frank Dombroski, Public; Rebecca Dressler, DBA; Anna Wiest, The Daily Item; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Holdren seconded. On called vote, all voted in favor.

General Account Disbursements	\$425,393.21
General Account Receipts	\$335,820.54
General Account Checking	\$2,285,221.30
Capital Reserve Fund	\$5,934.82
Operating Reserve	\$1,490,310.31
Total Checking	\$3,780,575.43
Act 13 Highway-Bridge	\$69,994.25
Act 44	\$96,288.17
Act 89	\$211,733.27
American Rescue Plan	\$770,708.75
Children and Youth Checking	\$828,802.23
Debt Service Fund	\$1,610,978.55
ERAP 2	\$341,921.34
Flood Mitigation	\$2,853.57
Hazardous Material Account Checking	\$18,781.56
Human & Community Services Checking	\$115,835.41
Improvement Fund Checking .01%	\$14,846.99
Liquid Fuels Checking	\$244,471.70
Offender Supervision Account Checking	\$51,303.97
Opioid Settlement Fund	\$102,632.04
Storm Water Ordinance Escrow	\$47,078.55
Uniform 911 Surcharge	\$586,827.66
Whole Homes Repair	\$200,001.00

Mr. Hartman moved to accept the Treasurer's report as presented. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren moved to add a letter of support for Service Electric Cablevision to the agenda. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. Steven Beattie, SEDA-COG Joint Rail Authority, introduced himself as the new executive director effective January 3. Noting

the JRA has been in operation for 40 years, Mr. Beattie said the authority is expanding its customer base with the addition of Sherwood Lumber through a RAC-P Grant.

Mr. Holdren recessed the public meeting to convene a public hearing for the 2023-24 Human Services Development Grant Fund application. Mr. Molter said the County's Human Services plan covers both the HSDF and Housing Assistance Program (HAP). The latter brings \$10,812.00 in funding to Montour, of which \$4,000.00 is utilized for administration. The HSDF program provides \$50,000.00 to operate programs in the following areas: in-home meals, homemaker services, transportation, contracted service for 24/7 emergency contact, interagency coordination and assistance; a chore category to provide unskilled or semi-skilled home maintenance tasks, and emergency shelter. Of the \$50,000.00 HSDF grant, \$10,000.00 is used to augment the HAP program. Mr. Holdren called for public comment, there being none, the hearing was adjourned.

Mr. Holdren then convened a 2020 CDBG Budget Modification Hearing, during which Ms. Hunselman outlined moving \$46,695.39 in unused funds from the DACC bridge reconstruction project to a demolition project of a blighted property at 4862 Muncy Exchange Road in Anthony Township. There being no public comment, the hearing was adjourned and public meeting reconvened.

Under old business, Mr. Finn moved to approve a request from CMSU Behavioral Health and Developmental Services for an allocation of \$50,000.00 in opioid settlement funds to the CMSU Warm Hand-Off Program. Mr. Holdren seconded. On called vote, Mr. Finn and Mr. Holdren voted in favor. Mr. Hartman abstained as his niece is a CMSU employee.

Ms. Zeigler presented a payment request of \$36,000.00 to A.R. Popple Trucking and Excavating for work completed on the Hazard Mitigation Grant Program demolition project in Anthony Township. Mr. Holdren moved to approve. Mr. Hartman seconded. On called vote, all voted in favor.

Ms. Zeigler presented a change order request of \$3,860.00 from A.R. Popple Trucking and Excavating for a filter sock installation related to demolitions at 4947 and 4949 Muncy Exchange Road, Anthony Township, under the HMGP in Anthony Township. Mr. Holdren moved to approve. Mr. Hartman seconded. On called vote, all voted in favor.

Discussion followed under the HMGP program for additional work performed by A.R. Popple in the amount of \$2,500.00 for the excavation, backfilling, and grading of 15 test pits to locate a septic tank to allow for demolition. Ms. Zeigler was directed to contact the engineer for the project to discuss payment options.

Mr. Holdren moved to accept a Hazard Mitigation Grant Program contract with PEMA for a project in Danville Borough. Mr. Holdren seconded. On called vote, all voted in favor.

Under new business, Mr. Hartman moved to approve the 2023-2024 HSDF Grant application as presented. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a 211 Services Agreement renewal with Family Service Association of Northeastern Pennsylvania through June 2024 at a monthly rate of \$782.00 paid through the HSDF. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the CDBG 2020 budget modification as earlier outlined by Ms. Hunselman. Mr. Hartman seconded. On called vote, all voted in favor.

Two proposals were presented by Ms. Hunselman as part of the CDBG 2023 project finalization: DACC access upgrades to replace the original ramp to the ground floor, which is unusable and not ADA compliant - \$179,332.00 in Montour County funds; and Foust Street flood gate project to design and install a flood gate at the pump station there - \$80,111.00 utilizing Danville Borough CDBG funds. Mr. Holdren moved to approve the projects/allocations as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Bids received for the Jail Generator Upgrades Project were reported as follows: Selsyn Electric - \$84,900.00; K&N Electric - \$109,800.00; G.R. Noto Electrical Construction Inc., \$115,000.00; and Hayden Power Group – \$125,000.00. Mr. Holdren moved to approve the low bid from Selsyn. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an agreement with Eagle Towing & Recovery Inc effective July 25, to provide hazardous materials emergency response coverage. Under the agreement, Montour will only be responsible for expenses incurred by Eagle up to and not exceeding \$5,000.00 per response. Mr. Hartman seconded. On called vote all voted in favor.

Mr. Holdren moved to approve the lease of three vehicles with Enterprise Fleet Management as follows: 2023 Ford Police Interceptor at a monthly rental of \$1,155.78; 2023 Ford Police Interceptor at a monthly rental of \$1,093.94; 2024 Nissan Rogue at a monthly rental of \$582.54. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a PCorp Loss Prevention Grant application of \$4,214.00 to replace steps and a landing at the Prison. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve purchase of services agreements on behalf of Childre & Youth Services with Diakon Child, Family and Community Ministries and George Junior Republic Prevention Aftercare through Jue 2024. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a document conversion proposal with Scantek Inc.for Children & Youth Services for \$28,050.00. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren moved to draft a letter of support for Comcast Cable Communications' Covid 19-ARPA Capital Projects Fund Broadband Infrastructure Program proposal to connect unserved areas in Montour. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve the hiring of Lottie Neiswender as a part-time Licensed Practical Nurse at the Prison effective July 17 at an hourly rate of \$30.00. Mr. Holdren seconded. On called vote, all vote in favor.

Mr. Holdren moved to affirm a letter of resignation from William Wilt as a Deputy Sheriff effective July 19. Mr. Hartman seconded. On called vote, all voted in favor. On behalf of the Board, Mr. Holdren congratulated Mr. Wilt on his appointment as Magisterial District Judge.

Mr. Holdren moved to draft a letter of support for Service Electric Cablevision's Covid 19-ARPA Capital Projects Fund Broadband Infrastructure Program proposal to connect unserved areas in Montour. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to pay the following bills: General Account, \$1,633,881.03; Children & Youth, \$60,367.36; Human and Community Service, \$2,065.70; Liquid Fuels, \$14,441.65; Operating Reserve, \$15,091.77; Other Funds, \$66,346. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk