

JUNE 28, 2022 MEETING MINUTES

Formally approved at July 26, 2022 meeting

PRESENT Commissioner Chairman Kenneth A. Holdren, Commissioner Dan W. Hartman; Also present: Sue Kauwell, Prothonotary; Greg Molter, Planning/Zoning; David D'Onofrio, Montour Solar One, public; Joe Sylvester, The Daily Item; Geri Gibbons, Press Enterprise.

Mr. Holdren asked those so inclined to rise for a prayer led by Pastor Molter. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Holdren moved to approve the minutes of the previous meeting. Mr. Hartman seconded.

On called vote, all voted in favor.

General Account Disbursements	\$594,407.58
General Account Receipts	\$103,735.76
General Account Checking .01%	\$2,344,302.56
Capital Reserve Fund .01%	\$4,297.17
Operating Reserve .03%	\$2,274,355.99
Total Checking	\$4,622,955.72
Act 13 Highway-Bridge .03%	\$271,209.68
Act 44 .01%	\$107,002.12
Act 89 .03%	\$284,031.73
American Rescue Plan .00%	\$1,770,513.99
Children and Youth Checking .01%	\$725,830.49
Debt Service Fund	\$276,515.57
Emergency Rental Assistance Program .03%	\$145,578.22
ERAP 2 .01%	\$977,394.93
Flood Mitigation .01%	\$2,816.37
Hazardous Material Account Checking .01%	\$22,745.30
Human & Community Services Checking .01%	\$118,839.52
Improvement Fund Checking .01%	\$13,642.62
Liquid Fuels Checking .01%	\$223,045.15
Offender Supervision Account Checking .01%	\$49,662.90
Storm Water Ordinance Escrow	\$45,261.05
Uniform 911 Surcharge .01%	\$753,209.13

Mr. Holdren moved to accept the Treasurer's report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. Mr. D’Onofrio told the Board Montour Solar One is working on its resubmission for a conditional use application and thanked the Board for its efforts to date.

There was no old business.

Under new business, Mr. Holdren moved to let bids for the food pantry Removal of Architectural Barriers and Installation of Bay Doors project with bids due by 1 p.m. August 9. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to enter into an agreement of sale with Community Strategies Group for the property at 17 Woodbine Lane for \$855,000.00. Mr. Holdren seconded. Under the agreement, settlement will occur before December 31, 2026. A \$25,000.00 fee will be added to the purchase price annually until settlement occurs. On called vote, all voted in favor.

Mr. Holdren moved to approve Resolution R-6-28-2022 revising zoning fees to \$500.00 for hearings/appeals and applications for changes or amendments to the zoning ordinance/map with increments of \$500.00 for additional hearings. Mr. Hartman seconded. On called vote, all voted in favor.

Mrs. Kauwell presented two digital imaging agreements for the Office of Register of Wills/Recorder of Deeds and the Orphans Court with FamilySearch, a non-profit corporation to allow access to records in the offices, such as marriage licenses, for a genealogy project. In return, the company will provide a digitized copy of the records to both offices. Mr. Holdren moved to enter into the agreement at no cost to the County. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve a 2019 CDBG Subrecipient Agreement with Danville Area Community Center. Mr. Hartman seconded. Mr. Holdren noted SEDA-COG, which administers the County’s CDBG program, was unable to locate a copy of the agreement and asked the County to re-execute the document. On called vote, all voted in favor.

Mr. Hartman moved to approve purchase of service agreements on behalf of Children & Youth Services for the period of July 1, 2022 through June 30, 2023 as follows: Catholic Charities, Clear Vision Residential Treatment Services Inc., Diversified Treatment Alternatives, Drug & Alcohol Rehab Services Inc., Families United Network Inc., Family Care For Children & Youth, Geisinger Clinic, George Junior Republic in PA, Justice Works Youthcare Inc., Kidspace National Centers, and Pathways Adolescent Center. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren affirmed the hiring of James Patrick Cero as a part-time Deputy Sheriff effective May 24 at a rate of \$14.50 per hour to increase to \$15.50 per hour once certified. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to affirm the hiring of Allan Zollars as a full-time Deputy Coroner effective June 20 at a salary of \$28,000.00. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to accept a letter of resignation from Jennifer Donnelly, part-time Veterans Affairs Clerk, effective June 17. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to pay the following bills: General Account, \$441,682.01; Children & Youth, \$50,590.15; Human and Community Service, \$1,832.89; Liquid Fuels,

\$357.26; Other Funds, \$58,741.82. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk