

MARCH 12, 2024 MEETING MINUTES

Formally approved March 26, 2024 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Will McKenna, Sheriff; Breanna Dewalt, Chief Deputy Coroner; Anna Wiest, The Daily Item; Drew Mumich, Press Enterprise.

Ms. Dressler asked those so inclined to rise for a prayer led by Assistant Solicitor Michael Dennehy. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Lynn moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$370,129.60
General Account Receipts	\$232,028.98
General Account Checking	\$952,005.43
Capital Reserve Fund	\$5,074.23
Operating Reserve	\$1,166,110.09
Total Checking	\$2,123,189.75
Act 13 Highway-Bridge	\$112,938.59
Act 44	\$109,868.42
Act 89	\$230,231.91
American Rescue Plan	\$716.90
Children and Youth Checking	\$1,112,403.07
Debt Service Fund	\$1,250,972.12
ERAP 2	\$21,007.92
Flood Mitigation	\$2,870.46
Hazardous Material Account Checking	\$13,591.35
Human & Community Services Checking	\$122,685.93
Improvement Fund Checking .01%	\$15,124.11
Liquid Fuels Checking	\$264,099.74
Offender Supervision Account Checking	\$65,526.72
Opioid Settlement Fund	\$121,768.74
Storm Water Ordinance Escrow	\$52,078.55
Uniform 911 Surcharge	\$633,649.28
Whole Homes Repair	\$95,264.00

Mr. Finn moved to accept the Treasurer's report as presented. Mr. Lynn seconded. On called vote, all voted in favor.

Ms. Dressler called for public comment. There was none.

There was no old business.

Under new business, Mr. Finn moved to approve a grant of perpetual easement and right-of-way with the Montour-DeLong Community Fair Association. Mr. Finn said the easement will allow the installation of a pole for internet access connectivity to the fairgrounds and portions of Derry Township. The project will be paid through CDBG funds. He noted that once the work is finished, the fairgrounds will serve as a backup Emergency Operations Center for the County. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to accept a \$10,000.00 grant from the Pennsylvania Veterans' Trust Fund for veterans' outreach activities. Veterans Service Officer Timothy Wright said the grant will be utilized for monthly information sessions in a group setting with the funds covering facility, advertising and supplies costs. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve an inmate boarding agreement with Sullivan County to house Sullivan County inmates at the Montour County Prison for a \$70.00 per inmate per diem. The agreement is for a one-year period and automatically renewable on an annual basis. Ms. Dressler seconded. On called vote, all voted in favor.

Speaking as Coroner, Mr. Lynn asked the Board to consider adopting a resolution to implement late fees for funeral homes for non-payment of cremation services to the Coroner's Office. Chief Deputy Coroner Dewalt reported 383 delinquent cremation fee payments dating back to 2021 totaling \$22,980.00. Mr. Lynn proposed a \$25.00 late fee on each of the delinquent bills. Mr. Finn moved to adopt Resolution R-03-12-2024 imposing a \$25.00 late fee on delinquent cremation invoices. The late fee will be imposed after 45 days of non-payment and will be forwarded to the Office of Magisterial District Judge for recovery of costs after six months. Ms. Dressler seconded. On called vote, Ms. Dressler and Mr. Finn voted in favor. Mr. Lynn abstained as he is Coroner.

Mr. Lynn moved to approve a lateral transfer of Jessica Lynn Bogart, Administrative Assistant in the Commissioners' Office, to the Sheriff's Office at \$15.01 per hour, effective June 3. Ms. Dressler seconded. On called vote, all voted in favor.

Mr. Lynn moved to affirm the hiring of Jessica Lynn Bogart as Administrative Assistant in the Sheriff's Office effective June 3. Ms. Dressler seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the hiring of Casey Flynn as a Correctional Officer effective February 26 at \$15.32 per hour. Mr. Lynn seconded. On called vote, all voted in favor.

Mr. Finn moved to approve the resignation of David Slotterback as a part-time Correctional Officer effective immediately. Mr. Lynn seconded. On called vote, all voted in favor.

Ms. Brandon, Human Services Casework Manager, was introduced to talk about a new initiative of the Montour County Food Bank. She said beginning with the March 28 food distribution, the food bank will transition to a "Choice Pantry." Food Bank recipients will now be able to shop for their own food, much like a grocery store. She said the change will provide more personalized selections by putting the choice back in the hands of consumers, giving them more dignity. The Choice Pantry will also better provide for their

health needs as well as reduce food waste. Staff and volunteers will still be working with clients on distribution day to assist them as needed.

Mr. Lynn moved to pay the following bills: General Account, \$208,196.30; Children & Youth, \$67,160.21; Liquid Fuels, \$1,792.15; Human and Community, \$1,074.15; Operating Reserve, \$1,065.00; Other, \$38,578.31. Mr. Finn seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk