

## DECEMBER 6, 2022 MEETING MINUTES

Formally approved December 19, 2022 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Marv Shrawder, Magisterial District Judge; Greg Molter, Planning Director; David D’Onofrio, MSI; Rick Dandes, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer led by Pastor Molter. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$126,664.59
General Account Receipts	\$24,309.14
General Account Checking	\$911,778.09
Capital Reserve Fund	\$5,020.83
Operating Reserve	\$1,629,002.85
Total Checking	\$2,545,801.77
Act 13 Highway-Bridge	\$310,011.63
Act 44	\$94,500.56
Act 89	\$184,115.79
American Rescue Plan	\$1,770,708.75
Children and Youth Checking	\$685,124.14
Debt Service Fund	\$288,359.31
Emergency Rental Assistance Program	\$15,646.15
ERAP 2	\$934,858.53
Flood Mitigation	\$2,816.75
Hazardous Material Account Checking	\$17,014.01
Human & Community Services Checking	\$121,440.42
Improvement Fund Checking .01%	\$14,406.48
Liquid Fuels Checking	\$235,395.68
Offender Supervision Account Checking	\$58,108.17
Storm Water Ordinance Escrow	\$45,261.05
Uniform 911 Surcharge	\$503,891.01

Mr. Finn moved to accept the Treasurer’s report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. Judge Shrawder announced that after much consideration he has decided to retire from public office effective January 1, 2023 in order to spend more time with his family. He said it has been an unbelievable honor to serve the people of Montour County for 25 years.

Under old business, Mrs. Brandon reported Tax Anticipation notes for 2023 were received as follows: First Columbia Bank & Trust Company, 4.79%; First Commonwealth Bank, 4.70%; Jersey Shore State Bank, 4.25%; M&T Bank, 4.19% with an alternate bid of 3.98% for repayment within six months; Mifflinburg Bank & Trust Co., 4.74%; and Susquehanna Community Bank, 4.92%. Mr. Holdren moved to accept the low bid from M&T Bank with a commitment to repay the loan in the first six months of 2023 as the majority of taxes are received from March through April. Mr. Hartman seconded. On called vote, all voted in favor.

Under new business, Mr. Hartman moved to enter into a letter of engagement with Babst Calland to provide legal services in lawsuits filed by the NAACP on election-related matters. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren moved to reappoint Walt Rupert, Jeffrey Foster, and Frank Dombroski to four-year terms on the Planning Commission through December 31, 2027. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to affirm the hiring of Robin Kranzel as Deputy Prothonotary/Deputy Clerk of Courts/Deputy Clerk of Orphan's Court effective December 2 at a salary of \$23,000.00. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to hire Timothy Wright as Veterans Service Officer effective December 5 at \$14.50 per hour/\$22,620.00 annually. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve the 2023 meeting schedule as follows: January 10, January 24, February 14, February 28, March 14, March 28, April 11, April 25, May 9, May 23, June 13, June 27, July 25, August 22, September 12, September 26, October 10, October 24, November 14, November 28, December 5, December 12, and December 19 all beginning at 11 a.m. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve 2023 holidays as follows: New Years, January 2; Martin Luther King Day, January 16; Presidents Day, February 20; Good Friday, April 7; Memorial Day, May 29; Flag Day, June 14; Independence Day, July 4; Labor Day, September 4; Columbus Day, October 9; Veterans Day, November 10; Thanksgiving, November 23 and 24; Christmas, December 25 and 26. Mr. Hartman seconded. On called vote, all voted in favor

Mr. Finn to man moved to pay the following bills: General Account, \$17,181.00; Children & Youth, \$23,604.44; Liquid Fuels, \$95.64; Other Funds, \$354,920.74. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted By:

Holly A. Brandon, Chief Clerk