

NOVEMBER 14, 2017 MINUTES
Formally approved November 28, 2017 meeting

PRESENT: Commissioner Chairman Kenneth A. Holdren; Commissioner Vice Chairman Dan W. Hartman; Also present: Jesse Kline, Treasurer; Fred Hunsinger, ECEN; Tim Murphy, GIS; Tyler Dombroski, SEDA-COG; Jamie Shrawder, Danville Borough; Donald Kuziak, Lloyd Bunch, Public; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept the Treasurer's report as presented. Mr. Holdren seconded. On called vote, all voted in favor.

General Account Disbursements	\$682,682.36
General Account Receipts	\$132,042.71
General Account Checking 1.16%	\$565,934.17
Capital Reserve Fund 1.11%	\$29,941.24
Operating Reserve 1.111%	\$472,362.69
General MMA	\$0.00
Total Checking, MMAs	\$1,068,238.10
Act 13 Highway-Bridge 1.11%	\$172,738.75
Act 44 1.16%	\$65,190.43
Children and Youth Checking 1.16%	\$456,817.53
Flood Mitigation 1.16%	\$1,863.81
Hazardous Material Account Checking 1.16%	\$20,431.37
Human & Community Services Checking 1.16%	\$63,258.26
Improvement Fund Checking 1.16%	\$19,420.08
Liquid Fuels Checking 1.16%	\$258,590.31
Medical Assistance Transportation 1.16%	\$104,962.79
Offender Supervision Account Checking 1.16%	\$45,558.58
Storm Water Ordinance Escrow	\$30,611.05
Transit Fund Account Checking 1.16%	\$52,448.86
Uniform 911 Surcharge .87%	\$551,928.69

Mr. Holdren called for comment. Ms. Shrawder reported the following: the Borough is addressing drainage issues on Mill and Lower Mulberry streets before proceeding with

paving; the building housing the police station is for sale; and the Railroad and Walnut Street traffic signal replacement project will begin next year

There was no old business.

Under new business, Mr. Hartman moved to seek quotes on a 2018 tax anticipation note in the amount of \$800,000.00, with quotes due by 4:00 p.m. December 8. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an agreement with GHP to provide medical insurance for the County for 2018. Mr. Holdren seconded, noting there will be no premium increase, and thanking GHP for its willingness to negotiate rates. On called vote, all voted in favor.

Mr. Hartman moved to re-adopt the County's Substance Abuse Policy. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an addendum to the CDBG sub-grantee agreement with the Jane E. DeLong Memorial Hall Association, which increases the contract by \$20,000.00 for the hall's roof replacement project. The increased allocation represents leftover funds from the wet well rehabilitation project in Washingtonville. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an amendment to the professional services agreement with SEDA-COG to administer the CDBG program. The change removes \$6,000.00 in fees from the courthouse restroom accessibility project, which has since been dropped. Mr. Holdren seconded. On called vote., all voted in favor.

Mr. Hartman moved to approve a purchase of service agreement on behalf of Children & Youth Services with Adelphoi Village Inc. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve an addendum to the physician services agreement with Dr. Steven Kramm for services at the Prison, which renews the agreement for two years, retroactive to March 1, 2017. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve updated by-laws of the Children & Youth Services Advisory Board. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to affirm a letter of resignation from Deputy Coroner Scott Lynn II effective November 13. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a request for Family Medical Leave Act leave by Tammy Derr, Magisterial District Judge Office Manager, effective November 13. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to appoint Sean McGinley, Jennifer Neuhard and Michele Neff-Bulgar to the Children & Youth Services Advisory Board. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a resolution honoring Donald Kuziak, a Danville High School sophomore, on earning his Eagle Scout designation for installing flag poles to hold American and state flags at the Montgomery House Museum, Boyd House Museum

and Mooresburg One-Room School Museum. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve resolutions of appreciation for retiring election officials Dorothy Minnick, Donna McKenna and Cynthia Weaver. Mr. Holdren seconded. Ms. Minnick served as West Hemlock Township Judge of Elections for 27 years; Ms. McKenna served as Danville Borough 3rd Ward Judge of Elections for 20 years; and Ms. Weaver served as Valley Township Inspector of Elections for 18 years. On called vote, all voted in favor.

Mr. Hartman moved to approve resolutions for retiring Montour-DeLong Community Fair Board members Phyllis Snyder, Deb Alpaugh and Dr. Patricia Kitchen. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to pay the following bills: General Account, \$595,636.18; Children & Youth, \$36,896.23; Liquid Fuels, \$802.87; Uniform 911, \$8,275.35; Human and Community Service, \$1,863.10. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk