

## **FEBRUARY 12, 2019 MINUTES**

Formally approved at February 26, 2019 meeting

PRESENT: Commissioner Chairman Kenneth A. Holdren, Commissioner Vice-Chairman Dan W. Hartman. Commissioner Trevor S. Finn was absent; Also present: Norma Bird, Treasurer; Susan Kauwell, Prothonotary; Greg Molter, Planning/Human Services Director; Karen Blackledge, The Danville News.

Mr. Holdren asked those so inclined to rise for a prayer led by Mr. Molter. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to accept the Treasurer's report as presented. Mr. Holdren seconded. On called vote, all voted in favor.

General Account Disbursements	\$271,544.08
General Account Receipts	\$57,948.57
General Account Checking 2.43%	\$626,491.00
Capital Reserve Fund 2.38%	\$45,305.92
Operating Reserve 2.38%	\$237,430.40
Total Checking	\$909,227.32
Act 13 Highway-Bridge 2.38%	\$216,461.52
Act 44 2.43%	\$90,978.60
Act 89 2.38%	\$97,697.40
Children and Youth Checking 2.43%	\$665,457.75
Flood Mitigation 2.43%	\$2,702.92
Hazardous Material Account Checking 2.43%	\$17,189.19
Human & Community Services Checking 2.43%	\$79,963.60
Improvement Fund Checking 2.43%	\$24,317.07
Liquid Fuels Checking 2.43%	\$258,548.49
Offender Supervision Account Checking 2.43%	\$58,623.02
Storm Water Ordinance Escrow	\$31,386.05
Uniform 911 Surcharge 2.23%	\$765,209.20

Mr. Holdren called for public comment. Mr. Molter asked the Board to consider implementation of a \$5.00 vehicle registration fee as a way to help fund bridge projects. Mr. Holdren said the Board previously looked at the idea and felt it was basically a nuisance tax which would not garner a large amount of funds. He told Mr. Molter he appreciated the suggestion and the Board would revisit the idea.

Under old business, Mr. Holdren moved to adopt Ordinance 1 of 2019 to issue a general obligation note not to exceed \$2.5 million to purchase and renovate real estate at the former Danville Elementary School and to renovate existing property. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren issued a reminder that the courthouse will be open from 9 a.m. to noon Saturday, March 9, for Passport Day. The offices of Prothonotary, Treasurer, Sheriff and Voter Registration will be open for the following services to the public: passport applications, passport photos, license to carry permits, fishing licenses, launch permits, dog licenses and voter registration.

Under new business, the following institutions responded with quotes for a loan of up to \$2.5 million for the property acquisition/renovation project:

**First Columbia Bank & Trust**

Option 1 – 3.16% for 5 years; every 5 years rate adjusted to weekly average yield on US Treasury Securities plus a 2.75% margin

Option 2 – Fixed 3.93% tax exempt

Loan fees not to exceed \$1,000

**First Keystone Community**

Option 1 – 3.91% tax exempt 5-year fixed rate (4.95% taxable). Then reprice at 70% of WSJ prime rate for next 5 years

Option 2 – 4.82% 10-year fixed tax exempt (6.10% taxable) then re-price at 70% of WSJ prime rate; note contingent on full depository relationship with First Keystone

**Jersey Shore State Bank**

Option 1 – 3.87% tax exempt for 5 years

Option 2 – 4.27% tax exempt for 10 years

Loan fees 0.25% on amount of note (\$6,250 on \$2.5 million); .25% prepayment penalty if refinanced by other institution

**PNC Bank**

Option 1 – 5 years 80% of 1-month LIBOR + .99% on floating interest rate

Option 2 – 10 years 80% of 1-month LIBOR + 1.19% on floating interest basis

Default rate – Base rate + 3%

Based rate equal to greatest of Prime Rate or Overnight bank funding rate of .50% or Daily LIBOR + 1%; Variable rate interest; semiannual interest payment; financial covenant minimum debt service coverage of 1.1x

**Mifflinburg Bank & Trust**

Option 1 – 5-year tax exempt fixed rate of interest of 2.92% for full term of the loan equal to 2.9% per annum

Option 2 – 10-year tax exempt fixed rate of interest for full term of loan equal to 3.24% per annum

Loan fee \$1,000; annual interest payments of \$72,832.70 for full \$2.5 million

Mr. Holdren moved to accept the proposal from Mifflinburg Bank & Trust, pending solicitor review, as it appeared to offer the best terms overall. Mr. Hartman seconded. On called vote, all voted in favor

Mr. Hartman moved to approve an agreement with CCAP for its web services program to host the County website. Mr. Holdren seconded. On called vote, all voted in favor

Mr. Hartman moved to approve an inmate housing agreement with Clinton County at a rate of \$70.00 per day. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a Tourism Fund grant request of \$10,000.00 from the Danville Area Little League, which is hosting the NCSA Club Regional Final 4 from the Mid Atlantic and New England Region April 27 and 28. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman approved a funding request of \$25,000.00 from MARC, to be paid from the Gas Well Drilling Fees Fund, with \$5,000.00 to be paid now and the remainder when funds are received from the state. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve a purchase of service agreement on behalf of Children & Youth Services with Alternative Rehabilitation Communities Inc. at per diem rates of \$201.59 - \$399.70 effective July 1, 2018 through June 20, 2019. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to send a letter to the SEDA-COG Natural Gas Cooperative Inc. seeking admission to the co-op and to appoint Trevor Finn and Jennifer Wakeman as Montour County's representatives to the Board. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Hartman moved to approve intermittent Family Medical Leave Act for Marc Maturani, Correctional Officer, effective February 5. Mr. Holdren seconded. On called vote, all voted in favor.

Mr. Holdren moved to pay the following bills: General Account, \$333,546.85; Children & Youth, \$24,724.14; Liquid Fuels, \$2,357.21; Uniform 911, \$72,656.81; Human and Community Service, \$915.56; Other Funds, \$129,854.36. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:  
Holly A. Brandon, Chief Clerk