

FEBRUARY 23, 2021 MEETING MINUTES

Formally approved at March 9, 2021 meeting

FULL BOARD PRESENT; Also present: Norma Bird, Treasurer; Greg Molter, Planning/Zoning Director; Sue Kauwell, Prothonotary; By phone: David D’Onofrio, Public: Geri Gibbons, Press Enterprise; Rick Dandes, The Daily Item.

Mr. Holdren asked those so inclined to rise for a prayer led by Solicitor Robert L. Marks. The Pledge of Allegiance was recited in unison. The meeting was then opened.

Mr. Hartman moved to approve the minutes of the previous meeting. Mr. Finn seconded. On called vote, all voted in favor.

General Account Disbursements	\$156,188.19
General Account Receipts	\$58,311.39
General Account Checking .16%	\$965,912.79
Capital Reserve Fund .17%	\$9,852.67
Operating Reserve .17%	\$363,069.12
Total Checking	\$1,338,834.58
Act 13 Highway-Bridge .17%	\$232,281.98
Act 44 .16%	\$117,444.23
Act 89 .17%	\$146,753.06
Children and Youth Checking 17%	\$464,856.45
Facilities Fund .10%	\$108,029.31
Flood Mitigation .17%	\$2,815.83
Hazardous Material Account Checking .20%	\$11,925.86
Human & Community Services Checking .17%	\$108,545.39
Improvement Fund Checking .17%	\$9,569.26
Liquid Fuels Checking .17%	\$185,422.18
Offender Supervision Account Checking .17%	\$40,423.43
Storm Water Ordinance Escrow	\$34,961.05
Uniform 911 Surcharge .17%	\$723,611.95

Mr. Finn moved to accept the Treasurer’s report as presented. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Holdren called for public comment. There was none.

Mr. Holdren announced that with the trajectory of Covid cases trending down, Montour County buildings will open to the public effective March 1. Masks and public distancing protocols will still be in effect.

There was no old business.

Under new business, Mr. Holdren moved to accept the Covid 19 Hospitality Industry Recovery Program (CHIRP) Grant of \$206,408.00 from the Department of Community and Economic Development. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Holdren moved to approve an agreement with SEDA-COG to administer the CHIRP program for a fee of \$300.00 per reviewed and completed application approved for funding, and with a cap of \$5,700.00. Mr. Hartman seconded. On called vote, all voted in favor. Mr. Holdren said a change to the grant will require SEDA-COG to process checks and so an amendment will need to be approved at a future meeting.

Mr. Holdren introduced Geralee Zeigler from SEDA-COG who presented the Board with results of a request for engineering services for the Hazard Mitigation Grant Program acquisition and demolition of property in Derry Township. Of the four proposals, Ms. Zeigler said Peters Consultants was ranked highest as the company came in with the lowest proposal and has experience in demo work. Mr. Hartman moved to approve Peters Consulting's proposal of \$11,700.00 Mr. Finn seconded. On called vote, all voted in favor.

Ms. Zeigler presented two agreements of sale for properties to be acquired under the Hazard Mitigation Grant Program. Of the three property owners originally participating in the voluntary buy-out program, one has opted out, she said. Both County EMA and PEMA reached out to the property owner as did Derry Township officials to no avail. Zeigler said the property owner must complete a certification form from PEMA stating they are not interested in participating in the program. Mr. Finn expressed concern that should the property flood again, first responders would be put at risk. Mr. Hartman moved to enter into an agreement of sale for properties at 23 Mill Road and 75 Strawberry Ridge Road. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to purchase a plotter from Doceo for the Assessment Office at a cost of \$5,558.00 to be paid from the Capital Reserve Fund. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to hire Mary Sue Jones as Security Screener at an hourly rate of \$12.50 effective February 22. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Finn moved to hire Jason Machinski as Custodian at an hourly rate of \$12.50 effective February 22. Mr. Hartman seconded. On called vote, all voted in favor.

Mr. Hartman moved to hire Clair McCuen as CYS Fiscal Technician at a salary of \$34,000.00 effective February 24. Mr. Finn seconded. On called vote, all voted in favor.

Mr. Finn moved to affirm the resignation of Sarah Delp, Probation Officer, effective February 26. Mr. Hartman seconded On called vote, all voted in favor.

Mr. Finn moved to pay the following bills: General Account, \$188,043.18; Children & Youth, \$61,455.92; Uniform 911, \$0; Human and Community Service, \$846.15; Facilities, \$21,137.43; Liquid Fuels, \$313.09; Operating Reserve, \$3,005.44; Other Funds, \$8,172.25. Mr. Hartman seconded. On called vote, all voted in favor.

There being no further business, the meeting was adjourned.

Submitted by:

Holly A. Brandon, Chief Clerk